

**BOARD MEETING  
OCTOBER 6, 2011**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by Ken Royston, Chairman of the Board, at 5:35 p.m. in the meeting room on the 6<sup>th</sup> floor of the Government Towers at 8006 Main St., Houma, La.

The Pledge of Allegiance was led by Ken Royston.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, C.J. Christ, Louise Moore, Lee Shaffer, Hymel Henry, Edward Pontiff. Absent : Louis Ruffin. Also present was Jamie Elfert and Arthur Defraites.

Motion by Louise Moore; 2<sup>nd</sup> by Hymel Henry to accept the minutes of the meeting of September 1, 2011 Approved by the Board.

A request was made for comments from the public. There were no comments.

Motion by Lee Shaffer; 2<sup>nd</sup> by Edward Pontiff to request proposals from Auditing Firms for the 2011 Audit of the Financial Report. Approved by the Board

Motion by Will Theriot; 2<sup>nd</sup> by Lee Shaffer to reimburse the Regional Military Museum for outstanding invoices in the amount of \$64,105.84. Copies attached. Approved by the Board

Motion by Lee Shaffer; 2<sup>nd</sup> by Hymel Henry to approve the 2011 Financial Statement. Approved by the Board

Motion by Lee Shaffer; 2<sup>nd</sup> by C.J. Christ to approve the 2012 Budget and Five Year Capital Outlay with the two changes proposed by the Budget Committee at the meeting held on September 15, 2011 and to present the Budget to Terrebonne Parish Council on November 14, 2011. Approved by the Board

Veterans Park: Concerning the Bulk Head, Larry Dupre with T. Baker Smith has begun the preliminary work on the Bulk Head plans. John Hebert was directed to be the contact person for the project.

Building Report: C. J. Christ reported the possible use of the Weatherford property for storage use. With regards to the Army Reserve Building, Al Levron proposed in-kind

services with TARC as far as the upkeep of the property with the use of the Building for meetings, etc. Lee Shaffer reported on 3 possible sites for the new museum, with information to follow. Also a Museum Visit Report by John Lyons of GSE ASSOCIATES, LLC was handed out

Lee Shaffer also reported that on October 25, 2011, Whitney Babineaux of the Louisiana Museum in New Orleans would be visiting the Regional Military Museum.

Motion by Louise Moore; 2<sup>nd</sup> by C. J. Christ to amend the Agreement between the Terrebonne Parish Veterans' Memorial District and GSE Associates, LLC to increase the contract for Additional Services and Reimbursable Expenses in the amount of \$4500.00 to \$33,5000.00. Approved by the Board.

Motion by C. J. Christ; 2<sup>nd</sup> by Lee Shaffer to deviate from the Agenda. Approved by Board

Motion by C. J. Christ; 2<sup>nd</sup> by Edward Pontiff to become a member of the Louisiana Association of Museums in January of 2012. Cost of Membership : \$175.00. Approved by the Board

Motion by C. J. Christ; 2<sup>nd</sup> by Hymel Henry to adjourn meeting. Approved by Board. Meeting adjourned at 6:45 p.m.